



Inspiring a healthy community, investing in learning

## **AYLSHAM SPORTS HUB LIMITED (ASH) SAFEGUARDING POLICY STATEMENT**

Review Frequency: Annually

Next Review Date: 01.04.2024

Ratified by the Board of Directors on:

### **Our Statement**

Aylsham Sports Hub Limited (ASH) acknowledges the duty of care to safeguard and promote the welfare of children and vulnerable adults and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and relevant regulatory bodies.

The policy recognises that the welfare and interests of children are paramount in all circumstances. It aims to ensure that regardless of age, ability, or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children and vulnerable adults:

- Have a positive and enjoyable experience of using the facilities and taking part in activities at ASH in a safe and child centred environment
- Are protected from abuse whilst participating in activities at ASH or outside of the activity

We acknowledge that some children and vulnerable adults, including disabled children or those from ethnic minority communities, can be particularly vulnerable to abuse and we accept responsibility to take reasonable and appropriate steps to ensure their welfare.

### **Our Policy**

#### **What we will do**

As part of our safeguarding policy we will:

- Promote and prioritise the safety and wellbeing of children and vulnerable adults
- Value, listen to and respect children and vulnerable adults
- Ensure robust safeguarding arrangements and procedures are in operation
- Adopt safeguarding and best practice through our policies, procedures and code of conduct for staff and volunteers
- Ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate opportunities to recognise and identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and vulnerable adults
- Provide effective management for staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about our policies, procedures and behaviour codes and follow them confidently and competently
- Ensure appropriate action is taken in the event of incidents or concerns of abuse and support provided to the individual(s) who raise or disclose the concern

- Ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- Record and store information securely, in line with data protection legislation and guidance
- Prevent the employment or deployment of unsuitable individuals by recruiting and selecting staff via safer recruitment practices, ensuring all checks are made
- Appoint a nominated safeguarding lead for children and vulnerable adults, a deputy and a lead board director for safeguarding
- Share information about safeguarding and good practice with visitors to ASH via leaflets, posters and discussions where relevant
- Make sure that children and vulnerable adults know where to go to for help if they have a concern

This policy and procedures will be widely promoted and are mandatory for everyone involved with ASH. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal or exclusion from the organisation.

### **Monitoring**

This policy will be reviewed on an annual basis, or in the following circumstances;

- Changes in legislation and/or government guidance
- As required by the local safeguarding partnership or other regulatory body
- As a result of any other significant change or event

Everyone involved in providing activities for children and vulnerable adults will be given access to appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and vulnerable adults. This training will be given on staff or volunteer induction and on an annual basis thereafter.

### **Contact Details**

#### **Our Safeguarding Lead**

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#### **Our Safeguarding Director**

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**In a safeguarding emergency, where a young person or vulnerable adult is at immediate risk of harm, call 999**